

Enrolment Policy

Rationale

Evans River K-12 School strongly believes that a successful education through to and including the HSC is important in giving young people the best possible start in life. To this end we have an inclusive policy that means we make every endeavour to arrange a suitable pattern of study for all potential students reflected in an inclusive enrolment policy. This policy encourages planning and communication to develop an approach that best meets the needs of young people seeking to enrol at our school.

Implementation

- ✓ New students are welcomed at Evans River K-12 School.
- ✓ Our enrolment process is built upon the idea of planning and communicating for success. This might mean that students **may not be able to attend school** on the day of the enrolment interview. Time might be required to make arrangements to ensure that a student's start is a positive experience. The starting date will be negotiated with the student's parent(s) or carer(s).

Students seeking to enrol at Evans River K-12 School must undergo an interview with the designated member of the school's senior executive prior to the enrolment being confirmed and a starting date organised.
- ✓ Students from out of zone or who have exceptional circumstances will be interviewed by the Principal or delegated member of executive.
- ✓ Students seeking to enrol at Evans River K-12 School must be accompanied by a parent or adult carer unless they are older than 18.

It is useful that they bring to the enrolment interview as much information as possible regarding the student that might effect how successfully they perform at school. The school must be told about any medical conditions of students or any previous special learning programs they may have participated in. This might include Gifted and Talented Learning programs, Vocational Education programs, Life Skills programs or behaviour programs.
- ✓ Evans River K-12 School may need to make inquiries with previous schools or other agencies prior to finalising an enrolment.
- ✓ Post compulsory age students who have previously been enrolled at the school may need to attend an interview prior to enrolment being confirmed.
- ✓ During the enrolment process the school will seek information regarding the administering of Panadol and other medication, permission to take part in local area excursions and permission to take photographs of students for publication by the school.
- ✓ Prospective students will be provided with a school information handbook, a copy of the school welfare and discipline policy, and a copy of the most recent Annual School Report.

Out of Zone Enrolment Policy

When considering students from out of zone, for enrolment at Evans River K-12 School we will consider:

- ✓ Compassionate circumstances
- ✓ Immediate proximity to the school zone and transport needs
- ✓ Historical links with neighbouring feeder schools
- ✓ Social, sporting and cultural links to town and school
- ✓ Family links to town and school
- ✓ Subject patterns and availability
- ✓ Facilitating groups
- ✓ Realistic ceilings and buffers

Decisions will be made by a committee comprising the Principal, a staff representative and parent representation. Applications will need to be made in writing.

It may be necessary to place students on a waiting list subject to class sizes in appropriate years.